



CITY OF ROANOKE

OFFICE OF THE CITY MANAGER

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Revised

February 6, 2006

The Honorable Mayor and Members
of City Council
Roanoke, Virginia

Subject: Request for closed meeting

Dear Mayor Harris and Council Members:

This is to request that City Council convene a closed meeting to discuss the expansion of an existing business where no previous announcement has been made of the business' interest in expanding its facilities in the community, pursuant to §2.2-3711.A.5, Code of Virginia (1950), as amended.

Sincerely,

A handwritten signature in cursive script, reading "Darlene L. Burcham".

Darlene L. Burcham
City Manager

DLB:s

cc: William M. Hackworth, City Attorney
Jesse Hall, Director of Finance
Mary F. Parker, City Clerk